



Personal Internet Banking

Pay Your MRA Tax Online



MRA Online Tax Payment Guidelines & Tips

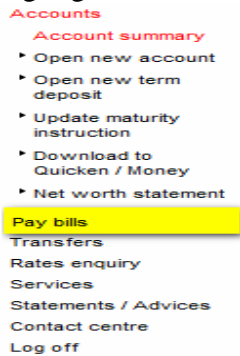
Table of Content

- (i) HOW TO SET UP YOUR PAYEE (MRA)
- (ii) HOW TO EFFECT PAYMENT TO MRA
- (iii) HOW TO EFFECT PAYMENT TOWARDS MRA AT ONCE WITH DIFFERENT TAN
- (iv) FAQ

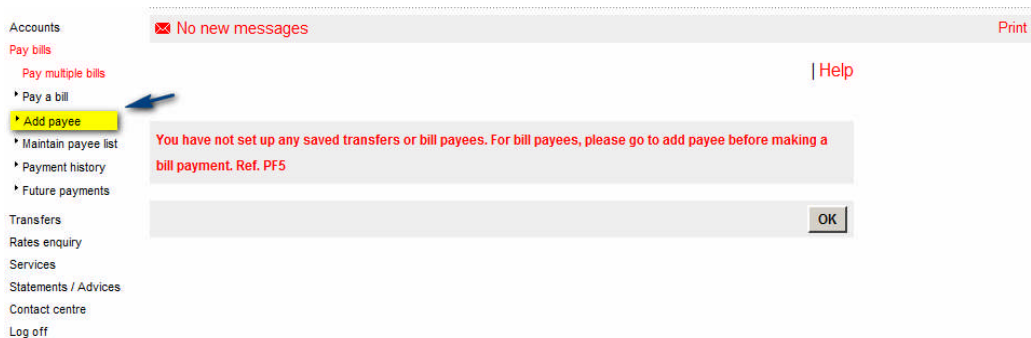


(i) Setting MRA as your Payee on Internet Banking

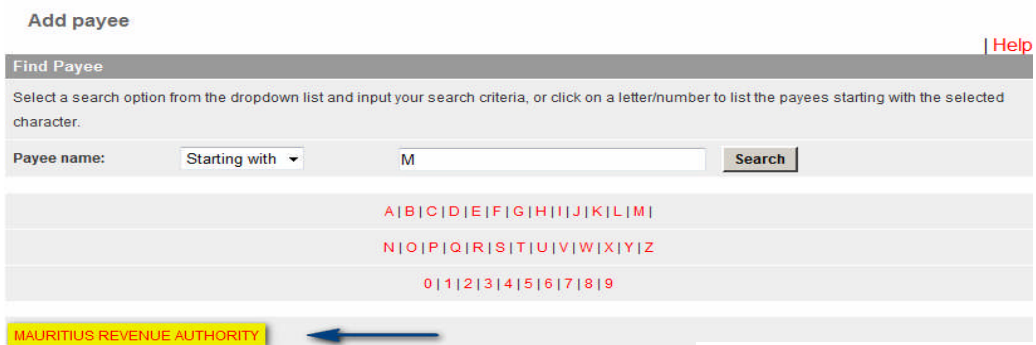
1. Log in on your Personal Internet banking with your Username, followed by Password and 6 digits code displayed on your Token.
2. Select “**Pay Bills**” options found on the left hand side of your screen (as highlighted below in yellow)



3. If you have never set up a payee, you will be shown the below screen. Kindly choose option “Add Payee” as shown in below picture.



4. You will be prompted to below screen. Kindly select the alphabet “M” from the list and automatically the “Mauritius Revenue Authority” will be displayed. Click on same (as per blue arrow)



5. You will be asked to input your TAN number (note that TAN number consist of 8 digits). Once you have input click on Add.


Add payee | [Help](#)

Merchant	
Merchant name:	MAURITIUS REVENUE AUTHORITY
Utility Account Number:	<input type="text"/>

6. You will get the Review Details screen to confirm the TAN. If you have wrongly inserted the numbers, click on change or else click on “Confirm”
7. Once you have confirmed you will be prompted to input new 6 digits code from your Token (as per below) as part of the confirmation process.

Security code verification | [Help](#)

Please enter your security code from the security token

Enter security code:	<input type="text"/>	
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8. Once the confirmation procedure completed you will receive the acknowledgement screen as shown below. You can click on ‘Pay a Bill’ to effect the payment immediately or if you have to pay various amounts under different Tan Numbers, click on “Add another payee” following the same process as above mentioned to proceed.



Add payee - Acknowledgement | [Help](#)

Merchant	
Merchant name:	MAURITIUS REVENUE AUTHORITY
Utility Account Number:	12345678

(ii) Effecting Tax payment for one Person towards MRA on Internet Banking

1. Log in on your Personal Internet banking with your Username, followed by Password and 6 digits code displayed on your Token.
2. Select “Pay bills” option found on the left side of your screen, and then click on feature “Pay a bill”
3. You will then be prompted with below screen. Kindly select the account you want to debit. You have the choice to effect payment either through your accounts or your credit cards. Kindly ensure that account is funded before selecting same. As indicated by **Blue arrow**, select the appropriate account to be debited. Then input the amount you are required to pay as indicated by **Red arrow**. If you want your account to be debited immediately, select “Pay now” or if you want to pay at a later stage, select “Pay later” and input your date for your account to be debited. Once you have filled in all the fields, please scroll down till the end of the screen and click on “Pay”

Pay a bill | [Help](#)

From and to	
From account:	<input type="text" value="001-042571-006 MUR Main account"/> 
	<input type="button" value="Check balance"/>
Pay to:	<input type="text" value="MAURITIUS REVENUE AUTHORITY 12345678"/>
	<input type="text" value="MAURITIUS REVENUE AUTHORITY 12345678"/>
Payment	
Amount in MUR:	<input type="text"/> 
Date and frequency	
<input checked="" type="radio"/> Pay now	
<input type="radio"/> Pay later:	
Future date	<input type="text" value="DDMMYYYY"/> <input type="text" value="1"/> <input type="text" value="2"/>

4. You will be given the Review details screen whereby you can view the account being debited, the TAN number and amount being paid. If you need to change amount or debiting account, click on “Change” otherwise click on “Confirm” to effect the payment and your account will be debited.
The Payment will be effected the next day if same has been processed after 3.00pm which is the normal cut off time.

Pay a bill - Review details

		Help
From and to		
From account:	██████████	MUR Main account
Pay to:	MAURITIUS REVENUE AUTHORITY 12345678	
Payment		
Amount in MUR:	1,050.00	
Date and frequency		
Payment type:	Pay now	
Details		
For your account:	MRA Payment	
<p>Please schedule bill payments <u>at least 2 working days before</u> they are due to avoid any disconnection and / or late fees as the payment needs 2 working days to be settled at the utility service company.</p>		
<input type="button" value="Confirm"/> <input type="button" value="Change"/> <input type="button" value="Cancel"/>		

(iii) Effecting Tax payment for different TAN numbers towards MRA at once on Internet Banking

1. Log in on your Personal Internet banking with your Username, followed by Password and 6 Digit code displayed on your Token.
2. Kindly ensure that you have added all Tan numbers that you will require to effect payment for. If you have not, follow the above listed steps to add Payee and utility accounts. Once this process done, Select “Pay Bills” option found on the left side of the screen, then click on feature “Pay multiple bill”

- You will be prompted with Pay multiple bill screen where you can choose the account to be the debited (as indicated by **RED arrow**), all the different TAN you have to effect payment and input the amount in MUR (as indicated by **Blue arrow**), you also have the option to pay the bill at a later date. You can perform same by changing in the date field. Once you have selected all the different Tan numbers and input their respective amount, kindly scroll below and click on “Pay”

Pay multiple bills | [Help](#)

Pay from

Account: MUR Main account ←

MUR Main account

Pay to

Payee	Date (DDMMYYYY)	Amount in MUR
MAURITIUS REVENUI <input type="text" value="MAURITIUS REVENUE AUTHORITY 12345678"/>	13/02/2012 <input type="text" value="13/02"/>	1,010.00 ←
MAURITIUS REVENUI <input type="text" value="MAURITIUS REVENUE AUTHORITY 11111111"/>	13/02/2012 <input type="text" value="13/02"/>	2,050.00 ←
MAURITIUS REVENUI <input type="text" value="MAURITIUS REVENUE AUTHORITY 12121212"/>	13/02/2012 <input type="text" value="13/02"/>	1,200.00 ←

- You will be given the Review details screen whereby you can view the account being debited, the TAN numbers and amount being paid. If you need to change amount or debiting account, click on “Change” otherwise click on “Confirm” to effect the payment and your account will be debited immediately. Please note if same has been effected after cut off time (3.00pm), payment will be done the next day.

Pay multiple bills - Review details | [Help](#)

Pay from

Account: MUR Main account

Pay to

Payee	Date	Amount in MUR
MAURITIUS REVENUE AUTHORITY 12345678	February 13, 2012	1,010.00
MAURITIUS REVENUE AUTHORITY 11111111	February 13, 2012	2,050.00
MAURITIUS REVENUE AUTHORITY 12121212	February 13, 2012	1,200.00

Please schedule bill payments at least 2 working days before they are due to avoid any disconnection and / or late fees as the payment needs 2 working days to be settled at the utility service company.

(iv) FAQ

1. What is the normal limit in MUR assigned to a customers and what is the maximum amount that I can pay via Internet Banking for Bill Payment?

The normal daily limit assigned to every customer is MUR50, 000. If ever you have to pay a bill which is greater than your limit, you will have to send us a mail from your Internet Banking to request for a Higher Limit for Bill payment, Kindly note that the maximum amount that a customer can request is MUR500, 000.

2. What is the cut off time for effecting Bill payments online if same is to be processed on same day?

Bill payments can be effected at any time. However if customer requires same to be credited to MRA account on the same day, the customer will have to effect payment before 3.00pm. If a payment request is received after 3.00 pm or during week ends, same will be sent to MRA account only the next working day.

3. Can I pay the MRA TAX for another person from my account?

You can pay tax for any person. However you have to ensure that you add that person TAN before you proceed otherwise MRA will not be able to identify who has effectively done the payment. Please follow the steps above if you want to add a new TAN number

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You can pay tax for any person. However you have to ensure that you add that person TAN before you proceed otherwise MRA will not be able to identify who has effectively done the payment. Please follow the steps above if you want to add a new TAN number

Should you require any additional information on Bill payment, just e-mail us at hsbcmauritiu@hsbc.co.mu. You may also call us on 800 1234 or (230) 403 0701, from 08:45 till midnight everyday, our Contact Centre team will be pleased to help you.

